

## Identity documents

Document Type	Important Information	Is the document type acceptable proof?	
		List A - Identity	List B - Address
Passport*	Must be current and valid (signed)	Yes	No
Provisional or Full UK Driving Licence*	Must be either a current photocard OR a full old-style paper licence	Yes	Yes – if not already used for Identity
Northern Ireland Driving Licence*	Must be current	Yes	Yes – If not already used for Identity
National Identity Card for EU Nationals*		Yes	No
Firearms Certificate/Shotgun Licence Certificate*	Must be current	Yes	No
Confirmation of entitlement to state or local authority benefits (including pension, tax, credit, child benefit, housing benefit, educational grants, winter fuel bill etc.)	Must be dated within the last 12 months	Yes – only if unable to provide ID from above list	Yes- if not already used for identity
State Pension Statement/correspondence	Must be dated within the last 6 months	Yes – only if unable to provide ID from above list	Yes
HMRC tax notifications valid for the current tax year.	Must be dated within the last 12 months. Cannot be a P45 or P60	Yes – only if unable to provide ID from above list	Yes – if not already used for identity
UK Bank/Building Society Statement	Must be dated within the last 3 months	No	Yes
Mortgage Statement from a recognised lender	Must be dated within the last 12 months	No	Yes
Local Authority Council tax demand valid for the current year	Must be dated within the last 12 months	No	Yes
Gas/Electric/Landline Telephone Bill	Must be dated within the last 3 months	No	Yes
Water Bill	Must be dated within the last 12 months	No	Yes
Credit Union Statement	Must be dated within the last 3 months.	No	Yes
Court Documentation (Enduring Power of Attorney/Lasting Power of Attorney/Court Order (Donor only)		Yes – only if unable to provide ID from above list	Yes – if not already used for identity
Letter from Matron/Manager of nursing home, long-term care unit or residential home for elderly.	Must be dated within the last 3 months	No	Yes

\* Please note we will accept photocopies of ID documentation (i.e. Passport, UK and Northern Ireland Driving Licence and EU ID card)

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We may monitor and record telephone calls for training and security purposes